

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this note finds you in great spirits. Enclosed with this letter is a gift receipt for the item I selected for you. I truly hope that it brings you joy and adds a touch of delight to your day.

If for any reason you wish to exchange or return the item, please feel free to do so. Your happiness is what matters most to me.

Wishing you all the best,

Warm regards,

[Your Name]