

[Your Company Letterhead]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: KYC Verification Confirmation

We are pleased to inform you that your KYC (Know Your Customer) verification process has been successfully completed.

Details of your KYC verification are as follows:

- Name: [Recipient Name]
- Verification Date: [Date of Verification]
- Reference Number: [Reference Number]

Thank you for providing the necessary documents and information promptly.

Your account is now fully compliant with the relevant KYC regulations.

If you have any questions or require further assistance, please do not hesitate to contact us at [Contact Information].

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]