

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Homeowner's Name]
[Homeowner's Address]
[City, State, Zip Code]
Dear [Homeowner's Name],

Subject: KWH Monthly Usage Report

I hope this letter finds you well. As part of our ongoing efforts to keep you informed about your energy consumption, we have compiled your monthly kilowatt-hour (KWH) usage report for [Month/Year].

Your total KWH usage for this month is: **[Total KWH Used]**

This represents a [increase/decrease] of [amount] KWH compared to the previous month's usage of [Previous Month KWH Used].

To provide you with more insights, here is a breakdown of your energy usage:

- [Week 1: KWH Used]
- [Week 2: KWH Used]
- [Week 3: KWH Used]
- [Week 4: KWH Used]

We encourage you to review your energy habits and consider implementing energy-saving practices to optimize your usage and reduce costs. If you have any questions or would like assistance in improving your energy efficiency, please feel free to reach out.

Thank you for your attention to this important information.

Sincerely,

[Your Name]
[Your Title/Position]
[Company Name]
[Contact Information]