

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]
[Utility Company Name]
[Utility Company Address]
[City, State, ZIP Code]

Subject: Inquiry Regarding KWH Consumption

Dear [Utility Company Customer Service/Specific Person's Name],
I hope this message finds you well. I am writing to inquire about my recent electricity consumption as reflected in my monthly bills.

Account Number: [Your Account Number]

Service Address: [Your Service Address]

I have noticed some fluctuations in my KWH usage over the past few months and would appreciate any insights or explanations regarding these changes. Specifically, I would like to understand:

1. The breakdown of my KWH usage for the last three billing cycles.
2. Any external factors that might influence my electricity consumption.
3. Recommendations for reducing KWH usage.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Contact Number]