

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Kumpulan Wang Simpanan Pekerja (KWSP)]
[KWSP Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Payment Confirmation for KWSP

I hope this letter finds you well.

I am writing to confirm the payment made towards my KWSP account, as per the details outlined below:

- **Member Name:** [Your Name]
- **IC Number:** [Your IC Number]
- **Employer Name:** [Your Employer's Name]
- **Payment Amount:** [Amount Paid]
- **Payment Date:** [Date of Payment]
- **Transaction Reference Number:** [Reference Number]

Please find attached the payment receipt for your records.

Should you require any further information or clarification, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your KWSP Account Number] (if applicable)