

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[KWSP Office Name]
[KWSP Office Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for KWSP Payment Details

I hope this letter finds you well. I am writing to request detailed information regarding my KWSP (Kumpulan Wang Simpanan Pekerja) payment history and current balance. My details are as follows:

- Name: [Your Full Name]
- IC Number: [Your NRIC Number]
- KWSP Account Number: [Your KWSP Account Number]

I would appreciate it if you could provide me with the relevant payment statements and any additional information pertaining to my account. If there are any forms or identification required to process this request, please kindly inform me.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature, if sending a hard copy]