

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

The Manager

Kumpulan Wang Simpanan Pekerja (KWSP)

[KWSP Office Address]  
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for KWSP Contribution

I am writing to formally apply for the contribution to my Kumpulan Wang Simpanan Pekerja (KWSP) account.

My details are as follows:

- Name: [Your Full Name]
- NRIC Number: [Your NRIC Number]
- KWSP Account Number: [Your KWSP Account Number]
- Company Name: [Your Employer's Company Name]
- Employment Start Date: [Start Date]

I hereby request that the contributions I am eligible for be credited to my KWSP account as per the regulations. I have attached the necessary documents for your reference, including my employment verification and any other required forms.

Please let me know if you require any further information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]