

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Kwasa Deposit Account Management Division  
Kumpulan Wang Simpanan Pekerja (KWSP)  
[KWSP Address]

[City, State, ZIP Code]

Dear Sir/Madam,

Subject: Application for [Specify Purpose, e.g., Withdrawal or Account Inquiry]

I am writing to formally apply for [state the purpose of your application, e.g., a withdrawal from my KWSP account] as per the regulations stipulated under the KWSP Act.

My details are as follows:

- Name: [Your Full Name]
- MyKad Number: [Your ID Number]
- KWSP Account Number: [Your KWSP Account Number]

[Provide any relevant context or details regarding your application. Mention documents you are attaching, if necessary.]

I kindly request your prompt attention to this matter, and I hope to receive a positive response soon. Should you require any further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering my application.

Yours faithfully,

[Your Signature (if sending a hard copy)]

[Your Printed Name]