

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Manager
Kumpulan Wang Simpanan Pekerja (KWSP)
[KWSP Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Request for KWSP Tax Relief

I hope this letter finds you well. I am writing to formally request tax relief on my contributions to the Kumpulan Wang Simpanan Pekerja (KWSP) for the [specific assessment year, e.g., "2023"] fiscal year.

My personal details are as follows:

- Name: [Your Full Name]
- KWSP Number: [Your KWSP Number]
- Identification Number: [Your NRIC Number or relevant identification]

I have contributed to my KWSP account during the mentioned period and would like to confirm that I meet the eligibility criteria for tax relief as stated under the current tax regulations.

Attached are the necessary documents to support my request, including:

1. A copy of my KWSP statement for the year [year].
2. My tax assessment notice.
3. Any other relevant documents or forms as required.

I appreciate your prompt attention to this matter and look forward to your positive response. Should you require any further information or clarification, please do not hesitate to contact me at the phone number or email address listed above.

Thank you for your assistance.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]