

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Kumpulan Wang Simpanan Pekerja (KWSP)

[KWSP Office Address]
[City, State, Zip Code]

Subject: Balance Inquiry for KWSP Account

Dear Sir/Madam,

I hope this letter finds you well.

I am writing to request an inquiry regarding my KWSP account balance.

Below are my details for your reference:

- Name: [Your Name]
- NRIC/Identification Number: [Your NRIC/ID Number]
- KWSP Account Number: [Your KWSP Account Number]

I would greatly appreciate it if you could provide me with the current balance of my KWSP account at your earliest convenience. Should you require any further information, please do not hesitate to contact me.

Thank you for your assistance.

Yours sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]