

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]

Kumon Center

[Center Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. My name is [Your Name], and I am writing to express my interest in enrolling my child, [Child's Name], in the Kumon program. After researching various educational methods, I believe that Kumon's individualized approach to learning is a perfect fit for [his/her/their] academic needs.

As a parent, I prioritize my child's education and growth, and I am particularly impressed by Kumon's focus on self-directed learning, which helps build confidence and independence. I would love to learn more about your specific programs and how they can cater to [Child's Name]'s learning goals.

Please let me know if we can schedule a time to discuss this further.

Thank you for your attention, and I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]