

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Kumon Center  
[Center Address]  
[City, State, Zip Code]

Dear [Parent's Name],

We are pleased to confirm the enrollment of [Student's Name] at Kumon.  
Below are the details regarding your enrollment:

**\*\*Student Name:\*\*** [Student's Name]  
**\*\*Date of Birth:\*\*** [Student's Date of Birth]  
**\*\*Program Start Date:\*\*** [Start Date]  
**\*\*Level Enrolled:\*\*** [Level/Subject]  
**\*\*Tuition Fee:\*\*** [Tuition Amount]  
**\*\*Payment Due Date:\*\*** [Due Date]

Please ensure that all required materials and forms are completed and returned by the start date. We look forward to supporting [Student's Name] on their learning journey.

If you have any questions, please feel free to contact us at [Center Phone Number] or [Center Email Address].

Welcome to the Kumon family!

Sincerely,  
[Your Name]  
[Your Title]  
Kumon Center