

[Your Name]  
[Your Address]  
[City, State, Zip]  
[Your Email]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]

KTIV

[Company Address]  
[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Research Analyst position at KTIV, as advertised [where you found the job posting]. With a strong background in data analysis, research methodologies, and a passion for delivering actionable insights, I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I successfully [mention a relevant achievement or responsibility]. This experience honed my ability to analyze complex data sets and translate findings into strategic recommendations that informed executive decision-making.

I am particularly drawn to KTIV's commitment to [mention specific aspect of KTIV or the role that excites you]. I am eager to leverage my skills in [specific skills related to the job], along with my enthusiasm for [industry or field], to help further KTIV's mission.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team.

Sincerely,  
[Your Name]