

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]
[Recipient's Name]
[KTIV News Station]
[Station Address]
[City, State, Zip]

Dear [Recipient's Name],

I am writing to express my interest in the on-air talent position at KTIV. With a background in journalism and [number] years of experience in broadcasting, I am passionate about delivering timely and impactful news to our community.

Throughout my career, I have honed my skills in [specific skills or areas of expertise], allowing me to connect with audiences and convey stories effectively. I am particularly drawn to KTIV's commitment to [specific values or initiatives of KTIV], and I believe my experience aligns well with the station's mission.

I have enclosed my resume for your review. I look forward to the opportunity to discuss how my background and skills can contribute to the KTIV team.

Thank you for considering my application.

Sincerely,
[Your Name]