

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

News Director

KTUU

[Station Address]
[City, State, Zip Code]

Dear News Director,

I hope this letter finds you well. My name is [Your Name], and I am writing to propose a story idea that I believe would resonate with your audience and foster community engagement.

[Provide a brief overview of the story idea, including its significance and relevance to the audience.]

I believe this story is particularly important because [explain why the story matters, including any pertinent details, statistics, or human interest elements].

I would be happy to provide any additional information, arrange interviews, or assist in any way to help bring this story to life. Thank you for considering this proposal. I look forward to your response.

Sincerely,

[Your Name]

[Your Title/Organization, if applicable]

[Attachment: any supporting documents, if necessary]