

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]
[Recipient's Name]
KTVB News
[Station Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I hope this message finds you well. My name is [Your Name], and I am a
[Your Profession/Title] based in [Your Location]. I am writing to share a
story idea that I believe would resonate well with KTVB's audience.
Story Title: [Proposed Title]
Overview: [Briefly describe the story idea, including the main points
you wish to cover.]
Relevance: [Explain why this story is timely and relevant to the
audience in your area.]
Key Elements:
- [Element 1: Brief description]
- [Element 2: Brief description]
- [Element 3: Brief description]
Potential Interviewees/Experts:
- [List of potential interviewees and their relevance to the story]
I am confident that this story aligns with KTVB's commitment to
delivering impactful and engaging content to the community. Thank you for
considering this pitch. I look forward to the opportunity to discuss it
further.
Best regards,
[Your Name]
[Your Title/Occupation]