

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

KTVB News

[Station Address]
[City, State, Zip Code]

Dear KTVB News Team,

I hope this message finds you well. My name is [Your Name], and I am a resident of [City/Area] with a passion for [specific topic/issue]. I am writing to propose a feature story that I believe will resonate with your audience and highlight an important aspect of our community.

The story revolves around [briefly describe the story idea, including key elements such as the main subject, the setting, and why it is significant]. This topic is particularly relevant because [explain the relevance and timeliness of the story].

I have connected with [mention any individuals or organizations involved], who are eager to share their experiences and insights. I believe that this story will not only inform your viewers but also inspire and engage them.

I would love the opportunity to discuss this concept further and explore how we can bring this story to life. Thank you for considering this proposal. I look forward to your response.

Warm regards,

[Your Name]
[Your Title/Organization, if relevant]