

[Your Name]
[Your Title]
[Your Company/Organization]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]

KTLA

[Recipient Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a partnership between KTLA and [Your Company/Organization] aimed at [briefly outline the purpose of the partnership, e.g., increasing community engagement, promoting local events, etc.].

At [Your Company/Organization], we believe that aligning our strengths with KTLA's extensive reach and credibility can create a powerful platform for [specific goals, such as raising awareness, driving audience engagement, etc.].

We propose to [briefly outline your ideas for collaboration, e.g., co-host events, promote initiatives, feature stories, etc.]. This partnership will not only [describe benefits to both parties] but also [highlight potential outcomes or impact on the community].

We would be thrilled to discuss this opportunity further and explore how we can work together to achieve our shared objectives. Please let me know a convenient time for us to meet or set up a call.

Thank you for considering this partnership proposal. I look forward to the possibility of collaborating with KTLA to make a meaningful impact together.

Best regards,

[Your Name]
[Your Title]
[Your Company/Organization]