

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]

KTLA

[Station Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at KTLA, as advertised [where you found the job listing]. With my background in [your field/industry] and a passionate commitment to delivering high-quality content, I believe I would be a valuable addition to your team. In my previous role at [Your Previous Company], I [describe a relevant experience, skill or accomplishment that aligns with the job title]. This experience has provided me with a solid foundation in [specific skills relevant to the job], and I am eager to bring my expertise to KTLA.

I am particularly drawn to this position at KTLA because [mention why you are interested in this specific company or role]. I admire [anything notable about KTLA], and I am excited about the opportunity to contribute to your mission of [mention the company's mission or values].

Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the needs of your team. I can be reached at [your phone number] or [your email] to schedule a conversation.

Sincerely,
[Your Name]