

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title]  
[Organization Name]  
[Organization Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally nominate [Nominee Name] for the Krishna Award in recognition of their outstanding contributions to [mention specific field/area]. The Krishna Award criteria focus on [briefly outline the criteria], and I believe [Nominee Name] exemplifies these qualities through their exceptional work.

[Provide a paragraph detailing the nominee's achievements and how they meet each of the specified criteria. Include specific examples and data where applicable.]

In addition to their professional accomplishments, [Nominee Name] has also demonstrated [mention any relevant personal qualities or community involvement], which further solidifies their eligibility for this prestigious award.

I truly believe that [Nominee Name] deserves to be recognized for their efforts and impact. Thank you for considering this nomination. Please feel free to contact me at [your phone number/email address] for any further information.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Organization]