

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for the Krishna Award

I am writing to express my intent to participate in the Krishna Award program. This letter serves as a formal indication of my intention to submit an application and my commitment to adhere to the program's guidelines and requirements.

As an aspiring [your field or profession], I am particularly drawn to the Krishna Award because of [briefly explain your interest or the significance of the award]. I believe that this opportunity will not only enhance my skills but also allow me to contribute positively to [specific goals related to the award or field].

I understand that the application process requires [list any key requirements or documents], and I am prepared to provide the necessary materials by the specified deadline. I am enthusiastic about the possibility of being recognized by such a prestigious award and look forward to the opportunity to showcase my work.

Thank you for considering my intent to apply for the Krishna Award. Should you require any further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position/Title]
[Your Organization]