

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

KQED Feedback Team  
2601 Mariposa Street  
San Francisco, CA 94110  
Dear KQED Feedback Team,

I hope this message finds you well. I am writing to provide feedback on [specific program or content title] that aired on [date].

Firstly, I would like to commend the team for [positive feedback or appreciation]. The coverage of [specific topic or issue] was particularly insightful and resonated with me because [personal reason or connection]. However, I would also like to share my thoughts on [specific aspects that could be improved]. In my opinion, [constructive feedback or suggestions].

Thank you for considering my feedback. I greatly appreciate the work that KQED does to enrich our community and inform the public.

Sincerely,  
[Your Name]  
[Your Contact Information]