

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Agency Name]  
[Agency Address]  
[City, State, Zip Code]

Dear [Agency Name] Audition Team,

I am writing to express my interest in auditioning for the position of a solo artist under your esteemed agency. My name is [Your Name], and I am [Your Age] years old. I have been passionate about music and performance for as long as I can remember, and I believe that I have the potential to contribute uniquely to the K-pop industry.

I specialize in [Your Specialty: singing, dancing, rapping, etc.], with experience performing at [mention any relevant experiences, such as local events, competitions, or online platforms]. My style is inspired by [mention any influences or specific genres], and I strive to create a connection with my audience through my performances.

I am committed to continuous improvement and have been training in [mention any relevant training or classes attended] to hone my skills. I am excited about the possibility of representing [Agency Name] and working with talented individuals in the industry.

Enclosed with this letter are [list any materials you are including, such as a resume, photos, or links to your performances]. I hope to have the opportunity to audition and demonstrate my passion and talent.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]