

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Agency Name]  
[Agency Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in auditioning for [Agency Name] as a singer. My name is [Your Name], and I am [Your Age] years old. I have been passionate about music and singing for as long as I can remember, and I am excited about the opportunity to share my talents with [Agency Name].

I have been trained in singing for [number of years] years, focusing on [mention any specific genres or techniques]. I have performed in various school events, local competitions, and online platforms, where I have honed my skills and developed my unique style.

For my audition, I would like to prepare [mention the song(s) you plan to sing], which showcase my vocal range and ability to convey emotion. I am passionate about [mention any specific aspects of Kpop or musical influences], and I believe that my dedication and hard work align with the values of [Agency Name].

I am eager to become a part of [Agency Name] and its vibrant community. Attached to this letter are my resume and a link to a video of my previous performances. Thank you for considering my application, and I hope to hear from you soon regarding the audition details.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]