

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Agency Name]
[Agency Address]
[City, State, Zip Code]

Dear [Agency Name/Audition Panel],

I am writing to express my strong interest in auditioning for a performance position with [Agency Name]. My name is [Your Name], and I am [Your Age] years old. I have been passionate about K-pop and performing arts for as long as I can remember, and I believe that my skills and dedication make me a suitable candidate for your esteemed agency.

I have been training in various performance styles, including singing, dancing, and acting, for [Number of Years]. Through this experience, I have developed a diverse skill set that I believe would contribute positively to your team. I am particularly drawn to [mention any specific areas you excel in, e.g., vocal techniques, choreography styles], and I am always eager to learn and grow as an artist.

For my audition, I plan to showcase my performance skills through [briefly describe your planned performance, including song/dance choice]. I believe this piece highlights my strengths in [mention relevant skills], and I am excited to share it with you.

Thank you for considering my application. I am looking forward to the opportunity to demonstrate my passion and talents at the audition. Please let me know if there are any additional materials or information you require.

Warm regards,

[Your Name]

[Optional: Social Media Links or Website]