

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Title]

KPMG

[Company Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally accept the job offer for the [Job Title] position at KPMG, as detailed in your offer letter dated [Offer Date]. I am excited about the opportunity to join such a prestigious firm and contribute to the [specific department or project, if applicable]. I confirm my starting date as [Start Date] and agree to the terms and conditions outlined in the offer. Please let me know if there are any further steps you need me to take before my start date.

Thank you once again for this opportunity. I look forward to being a part of the KPMG team.

Sincerely,  
[Your Name]