

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

Hiring Manager

KPMG

[Company Address]
[City, State, Zip Code]

Dear Hiring Manager,

I am writing to express my interest in the [Position Title] at KPMG as advertised on [where you found the job listing]. With a background in [Your Field/Relevant Experience], I am excited about the opportunity to contribute to your team.

During my time at [Your Previous Company/University], I [describe a relevant experience or accomplishment that relates to the position]. This experience taught me [key skills or insights], which I believe will be valuable in the role at KPMG.

I am particularly drawn to KPMG because of [specific reason related to the company or its projects]. I admire [mention any relevant projects, values, or initiatives of KPMG], and I am eager to bring my [specific skills/qualities] to your esteemed organization.

I look forward to the opportunity to discuss how I can contribute to KPMG's continued success. Thank you for considering my application. I hope to hear from you soon.

Sincerely,
[Your Name]