

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]

KPMG

[Company Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position at KPMG as advertised on [where you found the internship listing]. I am currently a [Your Year, e.g., Junior] majoring in [Your Major] at [Your University], and I am eager to gain hands-on experience in [specific area related to KPMG services, e.g., audit, tax, consulting].

During my academic career, I have developed strong skills in [mention relevant skills or coursework], which I believe will enable me to contribute effectively to your team. [Include a brief example of a project or experience that demonstrates these skills.]

I am particularly attracted to the opportunity at KPMG because [mention specific reason related to the company or its values]. I admire KPMG's commitment to [specific value or initiative], and I am excited about the prospect of working with such a talented team.

I have attached my resume for your reference. I look forward to the possibility of discussing this exciting opportunity with you. Thank you for considering my application.

Sincerely,

[Your Name]
[Attachment: Resume]