

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]

KPMG

[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my application for the [specific position] at KPMG, submitted on [submission date]. I am very eager about the opportunity to join your esteemed firm and contribute to your team's success.

I remain very enthusiastic about the possibility of working at KPMG and believe that my skills in [mention relevant skills or experiences] align well with the requirements of the role. I am particularly drawn to KPMG because of [mention any specific reason related to the company].

If there is any additional information you need from my side, please feel free to reach out. Thank you for considering my application. I look forward to the possibility of discussing my application further.

Warm regards,

[Your Name]