

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Hiring Manager's Name]
KPMG
[Company Address]
[City, State, ZIP Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the [Job Title] position at KPMG, as advertised on [where you found the job listing]. With a background in [Your Field/Industry] and [X years] of experience in [specific skills or experiences relevant to the job], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I [describe a relevant accomplishment or responsibility that showcases your skills and experience]. This experience has equipped me with a solid foundation in [relevant skills/industry knowledge], which I believe aligns well with the needs of KPMG.

I am particularly drawn to KPMG because of [mention something specific about KPMG that attracts you, such as their values, culture, or projects]. I admire [specific accomplishment of KPMG or values] and am eager to bring my [specific skills/qualities] to such an innovative and esteemed firm.

I am looking forward to the opportunity to discuss how my background, skills, and enthusiasms align with the goals of KPMG. Thank you for considering my application. I hope to hear from you soon.

Sincerely,
[Your Name]