

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of the Republic of Korea]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Support for Visa Application for [Applicant's Name]

I am writing to express my support for [Applicant's Name], who is applying for a visa to visit Korea from [start date] to [end date]. As [your relationship to the applicant, e.g., a close friend, family member, employer], I can affirm that [Applicant's Name] has [mention relevant qualities or intention for the visit, e.g., a genuine purpose for travel, financial stability].

During their stay in Korea, [Applicant's Name] intends to [explain the purpose of the visit, e.g., attend a conference, tourism, visit family]. I assure you that [he/she/they] will adhere to all visa regulations and return to [home country] before the expiration of the visa.

Please find attached additional documents that support [Applicant's Name]'s application, including [list any attachments like proof of relationship, financial statements, or travel itinerary].

Thank you for considering this application. Should you require any further information, please feel free to contact me at [your phone number] or [your email address].

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]
[Your Relationship to Applicant]