

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally invite you to visit me in South Korea. I am currently residing in [City, South Korea] where I [mention your status, e.g., work, study, etc.].

The purpose of your visit is to [state the purpose, e.g., tourism, family visit, business meeting, etc.]. During your stay, I plan to [mention planned activities, e.g., sightseeing, attending an event, etc.].

I will be responsible for your accommodation, meals, and any other necessary expenses during your visit, which is expected to last from [start date] to [end date].

Please find enclosed a copy of my [ID/Residence Permit/Passport] for your reference.

I hope you can make this trip and look forward to spending time together.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Relationship to Recipient]
[Your Date of Birth]