

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate General of the Republic of Korea]  
[Consulate Address]  
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to apply for a visiting visa to South Korea. My planned travel dates are from [start date] to [end date]. The purpose of my visit is [briefly explain the reason, e.g., tourism, family visit, business meeting, etc.].

I plan to visit the following places during my stay:

1. [Place/Attraction 1]
2. [Place/Attraction 2]
3. [Place/Attraction 3]

I have attached the necessary documents to support my visa application, including my completed visa application form, passport-sized photographs, itinerary, and proof of accommodation.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]