

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Residence Letter for Korean Visa Application

Dear Sir/Madam,

I am writing to provide a residence letter as part of my application for a visa to South Korea.

I, [Your Full Name], am currently residing at [Your Current Address]. This letter serves as verification of my residence and supports my visa application for travel to South Korea.

My residence details are as follows:

- Address: [Your Full Address]
- Duration of Residency: [Start Date] to Present
- Type of Residence: [Own, Rent, etc.]

Should you require any additional information or documentation, please feel free to contact me at [Your Phone Number] or [Your Email Address]. Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]