

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Title/Position]
[Organization/Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to recommend [Applicant's Name] for a Korean visa. I have had the pleasure of knowing [him/her/them] for [duration] as [his/her/their] [relation, e.g., colleague, professor, mentor] at [Organization/Company Name].

[Applicant's Name] has demonstrated exceptional qualities such as [skills, attributes, or accomplishments relevant to the visa application]. [Provide a specific example or anecdote that highlights the applicant's qualifications or character].

I believe that [Applicant's Name] will fully comply with all regulations and expectations during [his/her/their] time in Korea. [He/She/They] is a responsible individual who [mention any relevant experience or aspirations related to Korea].

I wholeheartedly support [Applicant's Name]'s application and am confident that [he/she/they] will make a positive contribution while in Korea. Should you require any further information, please do not hesitate to contact me.

Thank you for considering this application.

Sincerely,

[Your Name]
[Your Position]
[Your Organization/Company Name]