

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Embassy/Consulate General of the Republic of Korea]

[Address of the Embassy/Consulate]

[City, State, Zip Code]

Subject: Application for Long-Term Visa

Dear Sir/Madam,

I am writing to formally apply for a long-term visa to the Republic of Korea. I intend to [briefly state the purpose, e.g., work, study, join family, etc.] for an extended period, starting from [start date] to [end date, if known or state "indefinitely"].

I have attached the necessary documentation to support my application, which includes:

1. Completed visa application form
2. Passport-sized photographs
3. A copy of my passport
4. Proof of financial stability (e.g., bank statements, pay slips)
5. [Other documents relevant to your situation, e.g., acceptance letter from a Korean institution, employment contract, etc.]

I am enthusiastic about the opportunity to immerse myself in Korean culture and contribute positively during my stay. I assure you that I will comply with all regulations and requirements during my time in the country.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Name]

[Your Signature (if submitting a hard copy)]