

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Financial Support Letter for Korean Visa Application

I, [Your Full Name], am writing to confirm my financial support for [Applicant's Full Name], who is applying for a visa to visit South Korea. I am currently employed as [Your Job Title] at [Your Employer's Name] and have been working here for [Number of Years]. My monthly income is [Your Monthly Income], which I believe is sufficient to cover [Applicant's Name]'s expenses during their stay in South Korea.

I hereby pledge to cover all living expenses, including accommodation, food, transportation, and any other necessary costs, while [he/she/they] is in South Korea. Attached are copies of my bank statements and proof of employment to verify my financial stability.

Please do not hesitate to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or documentation.

Thank you for considering this matter.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]