

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Visa Application for [Type of Visa]

Dear Sir/Madam,

I am writing to formally apply for a [Type of Visa] to visit South Korea.
My planned dates of travel are from [Start Date] to [End Date].

The purpose of my visit is [briefly explain purpose: tourism, business, study, family visit, etc.]. During my stay, I intend to [provide details about your plans in Korea].

I have enclosed the necessary documents to support my application, including:

- Completed visa application form
- Passport-sized photographs
- Copy of my passport
- Proof of accommodation
- Proof of financial means
- [Any other supporting documents]

I assure you that I will comply with all regulations and laws during my visit. Thank you for considering my application. I look forward to your positive response.

Sincerely,
[Your Name]