

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Consulate General of the Republic of Korea

[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Korean Visa

I am writing to formally apply for a [type of visa] visa to visit South Korea. I plan to visit from [start date] to [end date] for [purpose of visit, e.g., tourism, business, study].

Enclosed with this letter are the required documents:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my passport (valid for at least 6 months)
4. [Additional documents, e.g., flight itinerary, invitation letter, proof of accommodation]

I assure you that I will adhere to the visa regulations during my stay in South Korea. Should you require any further information or documentation, please feel free to contact me at the provided phone number or email address.

Thank you for considering my application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]