

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally apply for a visa to visit South Korea. My name is [Your Full Name], and I hold a [Your Nationality] passport (Passport Number: [Your Passport Number]). I intend to travel to South Korea from [Start Date] to [End Date] for [Purpose of Visit - e.g., tourism, business, family visit, etc.].

During my stay, I plan to visit [List of Places/Activities], and I have made the necessary arrangements for accommodation at [Hotel/Address] from [Check-in Date] to [Check-out Date]. Enclosed are copies of my travel itinerary, accommodation bookings, and any additional documents required for the visa application process.

I assure you that I will adhere to all the rules and regulations of your country during my visit. I am looking forward to the opportunity to experience the rich culture and heritage of South Korea.

Thank you for considering my application. I am eager to receive a positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]