

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate General of Republic of Korea]
[Consulate Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for Korea Visa

I am writing to formally apply for a visa to visit South Korea for [purpose of visit, e.g., tourism, business, study] from [start date] to [end date].

I am a [your nationality] citizen, currently residing in [your country], and I have enclosed the necessary documents to support my application, including:

- A completed visa application form
- A valid passport
- Recent passport-sized photographs
- Proof of accommodation in South Korea
- Travel itinerary
- Proof of financial ability
- [Any additional documents required]

I kindly request your assistance in processing my application at your earliest convenience. I am looking forward to experiencing the rich culture and hospitality of South Korea.

Thank you for considering my application.

Sincerely,

[Your Name]
[Your Signature - if sending a hard copy]