

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate General of the Republic of Korea]  
[Consulate Address]  
[City, State, Zip Code]

Subject: Application for Korean Visa

Dear Sir/Madam,

I am writing to formally apply for a [type of visa] to travel to South Korea. My intended travel dates are from [start date] to [end date], and the purpose of my visit is [state purpose, e.g., tourism, business, study].

I have attached all the necessary documents, including:

1. Completed visa application form
2. Valid passport
3. Passport-sized photographs
4. Proof of travel itinerary
5. Financial statements
6. [Any other relevant documents]

I assure you that I intend to comply with all regulations during my stay in South Korea and will return to my home country before the expiration of my visa.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Nationality]