

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Letter of Explanation for Korean Visa Application

Dear Sir/Madam,

I am writing to provide additional information regarding my application for a [type of visa] to South Korea.

I intend to visit South Korea from [start date] to [end date] for [purpose of visit, e.g., tourism, business, study, etc.]. During my stay, I will be staying at [name of hotel or residence] located at [address]. [Explain any relevant details that might require clarification, such as: reasons for travel, ties to home country, financial situation, or any previous travel history.]

I assure you that I have every intention of returning to my home country after my visit. My ties to [home country] include [mention ties such as family, employment, property, etc.].

Attached are supporting documents that further outline my plans and intentions during this visit:

1. [List documents, e.g., itinerary, proof of accommodation, financial statements, etc.]
2. [Any other relevant documents]

Thank you for taking the time to consider my application. I look forward to the opportunity to visit South Korea.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Name]