

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Consulate/Embassy Name]

[Consulate/Embassy Address]

[City, State, Zip Code]

Dear [Consul General/Consul],

I am writing to express my support for [Applicant's Name] in their application for a visa to South Korea. As [your relationship with the applicant, e.g., a friend, family member, colleague], I can attest to their intentions and qualifications for this trip.

[Applicant's Name] plans to visit South Korea for [reason for travel, e.g., tourism, business, study] from [start date] to [end date]. During this time, they will be staying at [accommodation details], and their itinerary includes [brief overview of planned activities].

I have known [Applicant's Name] for [duration of your relationship] and can vouch for their character and purpose for this visit. They have a strong commitment to returning to [home country] after their trip, as they have [mention any ties to home, e.g., family, job, studies].

I believe that granting this visa will allow [Applicant's Name] to [mention any potential contributions to cultural exchange, business opportunities, etc.].

Thank you for considering this application. Please feel free to contact me at [your phone number] or [your email address] if you require any additional information.

Sincerely,

[Your Name]