

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Consulate General of the Republic of Korea]

[Consulate Address]

[City, State, ZIP Code]

Dear Consulate Officer,

Subject: Application for Korean Visa

I am writing to formally apply for a [type of visa, e.g., tourist visa, business visa] to the Republic of Korea. I plan to visit from [start date] to [end date] for [brief purpose of visit, e.g., tourism, attending a conference].

I have attached all required documents, including my passport, completed visa application form, photographs, and proof of financial means. I assure you that I will comply with all regulations during my stay in Korea.

Thank you for considering my application. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]