

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Consulate General of the Republic of Korea]
[Consulate Address]
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Letter of Intent for Korean Visa Application

I am writing to express my intent to apply for a [type of visa, e.g., tourist, business, student] visa to visit South Korea. I plan to travel to Korea from [start date] to [end date] for [purpose of visit, e.g., tourism, attending a conference, studying].

During my stay, I will be visiting [list main places you plan to visit or events you plan to attend] and engaging in [mention any relevant activities, e.g., cultural exchanges, meetings, studies]. I believe this trip will greatly contribute to my [state how it will benefit you personally or professionally].

I am enclosing my visa application along with required documents, including my passport, photographs, proof of accommodation, travel itinerary, and financial statements.

Thank you for considering my application. I am eager to explore the rich culture and history of Korea and look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Job Title (if applicable)]
[Your Organization (if applicable)]