

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Visa Officer,

I am writing to apply for a [specific type of visa] for my upcoming trip to South Korea. I plan to travel from [start date] to [end date] and will be visiting [cities or locations you plan to visit]. The purpose of my visit is [explain the purpose, e.g., tourism, business, study, etc.].

I have attached all necessary documents required for my visa application, including [list some of the documents, e.g., travel itinerary, proof of accommodation, financial statements, etc.]. I assure you that I will comply with all visa regulations and return to my home country upon the completion of my visit.

Thank you for considering my application. I look forward to the opportunity to experience the beauty and culture of South Korea.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]