

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

The Admission Committee
Kendriya Vidyalaya Sangathan
[School Address]
[City, State, Zip Code]

Subject: Appeal for Admission to Kendriya Vidyalaya

Dear Members of the Admission Committee,

I hope this letter finds you well. I am writing to formally appeal the decision regarding the admission of my child, [Child's Full Name], to the [specific class, e.g., 1st standard] at Kendriya Vidyalaya for the academic year [Year].

[Briefly explain the reason for the appeal, such as extenuating circumstances, additional documentation, etc. For example: Despite the initial denial due to not meeting specific criteria, I believe we have relevant documents and insights that could support our case.]

My child is highly motivated, and we have a strong commitment to their education, making Kendriya Vidyalaya a perfect fit for our family's educational values. We would greatly appreciate your reconsideration of our application.

Thank you for considering our appeal. We look forward to your positive response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]