

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

Dear [Friend's Name],

I hope this letter finds you well. It's been way too long since we last connected, and I often find myself reminiscing about the good times we shared. I remember [insert a specific memory or anecdote], and it brings a smile to my face.

Life has taken me on quite a journey since we last spoke. [Briefly share something new or significant about your life, e.g., job, family, hobbies]. I would love to hear about what you've been up to as well. How have you been?

I often think about how much our friendship meant to me and how grateful I am for the experiences we had together. I genuinely miss those moments and would love to catch up properly.

If you're open to it, I'd love to grab a coffee or chat over the phone sometime soon. Let me know what works for you!

Take care, and I hope to hear from you soon.

Warmly,  
[Your Name]