

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well! I've been thinking about how much I enjoy our time together, and I'd love to invite you to hang out sometime soon.

How about we [suggest a specific activity, e.g., grab coffee, catch a movie, go for a walk]? I think it would be a great way for us to relax and enjoy each other's company.

I'm free on [suggest a couple of dates or times], but I'm flexible if those don't work for you! Let me know what your schedule looks like.

Looking forward to hearing from you!

Warm wishes,

[Your Name]